

## AGENDA

**Meeting:** ROYAL WOOTTON BASSETT AND CRICKLADE AREA BOARD  
**Place:** St Bartholomew's School, The Rosary, Royal Wootton Bassett SN4 8AZ  
**Date:** Wednesday 25 September 2013  
**Time:** 6.30 pm

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Including the Parishes of Braydon, Broad Town, Clyffe Pypard, Cricklade, Latton, Lydiard Millicent, Lydiard Tregoz, Lyneham & Bradenstoke, Marston Meysey, Purton, Tockenham and Royal Wootton Bassett.

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**The area board welcomes and invites contributions from members of the public. The Chairman will try to ensure that everyone who wishes to speak will have the opportunity to do so.**

If you have any requirements that would make your attendance at the meeting easier, please contact the Democratic Services Officer.

**Refreshments and networking opportunities will be available from 6.00pm.**

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Please direct any enquiries on this agenda to:

Kevin Fielding (Democratic Services Officer) on 01249 706612 or [kevin.fielding@wiltshire.gov.uk](mailto:kevin.fielding@wiltshire.gov.uk) or Penny Bell (Community Area Manager – Royal Wootton Bassett and Cricklade Area) on 01249 706613 or [penny.bell@wiltshire.gov.uk](mailto:penny.bell@wiltshire.gov.uk).

All the papers connected with this meeting are available on the Wiltshire Council website at [www.wiltshire.gov.uk](http://www.wiltshire.gov.uk).

Press enquiries to communications on direct lines 01225 713114/713115.

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### Wiltshire Councillors

Allison Bucknell ( <b>Chairman</b> )	Lyneham
Bob Jones	Cricklade & Latton
Chris Hurst	Royal Wootton Bassett South
Mollie Groom ( <b>ViceChairman</b> )	Royal Wootton Bassett East
Jacqui Lay	Purton
Mary Champion	Royal Wootton Bassett North

	<b>Time</b>
<p>1     <b>Chairman's Welcome, Introductions and Announcements</b></p>	<b>6.30pm</b>
<p>2     <b>Apologies for Absence</b></p>	
<p>3     <b>Minutes</b> (<i>Pages 1 - 12</i>)</p> <p>To approve the minutes of the meeting held on the 24 July 2013.</p>	
<p>4     <b>Declarations of Interest</b></p> <p>To receive any declarations of disclosable interests or dispensations granted by the Standards Committee.</p>	
<p>5     <b>Wiltshire - The Wider Picture</b></p> <p>News and information on what's going on in your local community and across the county:</p>	<b>6.40pm</b>
<p>6     <b>Area Board Funding</b> (<i>Pages 13 - 20</i>)</p> <p>To consider applications for funding from the Area Board's Community Area Grant Scheme, and to receive feedback from a previous grant recipient.</p>	<b>6.50pm</b>
<p>7     <b>Dog Fouling Task Group</b></p> <p>To receive an update and consider recommendations from this group.</p>	<b>7.05pm</b>
<p>8     <b>Community-Led Planning</b></p> <p>To receive a presentation from Latton on their completed Community-Led Plan.</p>	<b>7.25pm</b>
<p>9     <b>Area Board Forward</b></p> <p>To present and consider ideas for taking the Area Board forward.</p>	<b>7.40pm</b>

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| 10 | <b>Task Group Reports and Decisions</b><br><br>To consider reports from the following task groups and make any necessary decisions:<br><br>a. Community Area Transport Group<br>b. Cricklade Shadow Community Operations Board<br>c. Royal Wootton Bassett Shadow Community Operations Board  | 8.00pm |
| 11 | <b>Spotlight on Parishes and Partners</b> ( <i>Pages 21 - 32</i> )<br><br>To receive updates from our key partners, including:<br><br>a. Wiltshire Police<br>b. Police & Crime Commissioner<br>c. Wiltshire Fire and Rescue Service<br>d. Military Civilian Integration Partnership<br>e. Defence Technical Training<br>f. NHS Wiltshire<br>g. Parish and Town Councils<br>h. Community Area Young People's Issues Group (CAYPIG)<br>i. Neighbourhood Planning Working Group<br>j. Community-Led Planning Steering Groups<br>k. Chambers of Commerce/Business Associations<br>l. Community Groups<br>m. Housing Associations. | 8.10pm |
| 12 | <b>Close</b><br><br>The Chairman will invite any remaining questions from the floor.<br><br>The meeting is asked to note the future meeting dates below.  | 8.25pm |

**Future Meeting Dates**

Wednesday 27 November 2013  
6pm  
Cricklade Town Hall



# MINUTES

**Meeting:** ROYAL WOOTTON BASSETT AND CRICKLADE AREA BOARD  
**Place:** Lyneham Primary School, Preston Lane, Lyneham SN15 4QJ  
**Date:** 24 July 2013  
**Start Time:** 6.30 pm  
**Finish Time:** 8.30 pm

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Please direct any enquiries on these minutes to:

Kevin Fielding, direct line 01249 706612 or e-mail [kevin.fielding@wiltshire.gov.uk](mailto:kevin.fielding@wiltshire.gov.uk)

Papers available on the Wiltshire Council website at [www.wiltshire.gov.uk](http://www.wiltshire.gov.uk)

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## **In Attendance:**

### **Wiltshire Councillors**

Cllr Allison Bucknell (Chairman), Cllr Mary Champion, Cllr Mollie Groom (Vice Chairman), Cllr Chris Hurst, Cllr Bob Jones MBE and Cllr Jacqui Lay

### **Wiltshire Council Officers**

Penny Bell - Community Area Manager  
Laurie Bell - Director Communications  
Kevin Fielding - Democratic Services Officer

### **Town and Parish Clerks/Councillors**

Cricklade Town Council – Mark Clarke, John Coole and Charlotte Rogers-Jones  
Royal Wootton Bassett Town Council – Johnathan Bourne, Sue Doyle and Michael Leighfield  
Broad Town Parish Council – Veronica Stubbings  
Lydiard Millicent Parish Council – Tim Blackmore  
Lyneham and Bradenstoke Parish Council – Deborah Bourne & Tim Webb  
Purton Parish Council – Geoff Greenaway and Ray Thomas  
Tockenham Parish Council – Diana Kirby

### **Partners**

Wiltshire Police – Inspector Mark Thompson  
Wiltshire Fire and Rescue Service – Mike Franklin & Ian Jeary

**Total in attendance: 48**

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<u>Agenda Item No.</u>	<u>Summary of Issues Discussed and Decision</u>
1	<p><u>Chairman's Welcome, Introductions and Announcements</u></p> <p>The Chairman welcomed everyone to the meeting of the Royal Wootton Bassett &amp; Cricklade Area Board and introduced the councillors and officers present.</p> <p>The Chairman advised and requested that it was noted, that Alexa Smith – Democratic Services Officer, had moved on to a new role within Wiltshire Council, the Chairman thanked Alexa for the hard work that she had carried out for the Area Board.</p> <p>The Chairman advised that the Bus Services, Rural Service Plan would soon be out to consultation.</p>
2	<p><u>Apologies for Absence</u></p> <p>Apologies for absence were received from Cllr Ruth Szybiak – Cricklade Town Council and Cllr Derek Bunney – Lyneham Parish Council.</p>
3	<p><u>Minutes</u></p> <p><b>Decision</b></p> <ul style="list-style-type: none"> <li>• <b>The minutes of the meeting held on the 22 May 2013 were agreed a correct record and signed by the Chairman.</b></li> </ul>
4	<p><u>Declarations of Interest</u></p> <p>There were no declarations of interest.</p>
5	<p><u>Wiltshire - The Wider Picture</u></p> <p>The following points were raised by Cllr Jacqui Lay:</p> <ul style="list-style-type: none"> <li>• That a planning application for land at Ridgeway Farm had now been submitted.</li> <li>• That Wiltshire Council had been sending letters out to businesses in Royal Wootton Bassett concerning the need for businesses to have a valid Wiltshire Council waste certificate to enable them to have commercial waste collected and disposed of. There were concerns that some businesses were using bottle banks to dispose of large quantities of bottles. Wiltshire Council could fine businesses £300 if they did not hold a</li> </ul>

	valid certificate.
6	<p><u>Spotlight on Parishes and Partners</u></p> <p>Updates from partners were received as follows:</p> <p>Parish and Town Councils</p> <p>Latton Parish council</p> <ul style="list-style-type: none"> <li>• Were now ready to publish their Parish Plan, the Chairman invited representatives from Latton PC to give a presentation at a future Area Board meeting on their experiences of putting together their Parish Plan.</li> </ul> <p>Royal Wootton Bassett Town Council</p> <ul style="list-style-type: none"> <li>• Thanked the Wiltshire Fire &amp; Rescue Service for their prompt action in dealing with the recent fire at the Cross Keys public house.</li> </ul> <p>Cricklade Town Council</p> <ul style="list-style-type: none"> <li>• Neighbourhood Plan - The Working Party has been doing a lot of work, following the public consultation in April 2013, and met with members of the newly formed focus group last week. The Focus Groups, covering Housing, Public Open Spaces and Business, Traffic and Town Centre will be meeting over the next few months to consider all the local evidence, the results of the surveys and local public opinion and will prepare a draft Neighbourhood Plan under the guidance of the Working Party.</li> <li>• Benchmarking with Action for Market Towns - Cricklade enters its second year of the scheme, along with other market towns in Wiltshire. Evidence collected will be used to enhance tourism, make suggestions for improving the local economy and as a measure to ensure that initiatives are producing results.</li> <li>• Councillor Vacancy - Following the recent election Cricklade Town Council was notified of a resignation from a newly elected councillor, and this vacancy will hopefully be filled at the end of July.</li> <li>• Walkers are Welcome - Our Tourism Working Party is recruiting a local volunteer to help raise Cricklade's reputation as an important destination for walkers. The town is hoping to secure Walkers are Welcome status which will benefit those visiting the area and enjoying the Thames Path, as well as adding to the vibrancy and economy of the town. This is a community led scheme and it would be great to have links with other</li> </ul>

neighbouring parishes who participate in the scheme. To find out more visit [www.walkersarewelcome.org.uk](http://www.walkersarewelcome.org.uk)

- Get Wiltshire Walking - Approximately 20 walkers meet each week in Cricklade to participate in a local walks, led by trained walk leaders. On 19<sup>th</sup> July over 75 walkers who are members of other walking groups in and around Wiltshire will be coming to Cricklade to enjoy one short walk and a long walk, as well as taking in some of the other sites of the town, including the museum.
- Cricklade In Bloom Competition - Cricklade continues to blossom following its "Champion of Champions" success in the RHS Britain in Bloom 2011 competition. The Town Council is judging a variety of planting categories and encouraging children to participate with gardens to attract bees and butterflies.
- Heritage Trail - The Heritage Trail is nearing completion with new display boards being added to the town on a regular interval. The town council continues to offer free parking throughout the town and is enhancing the car parks with new signage.
- RWB and Cricklade Towns and Villages Trail - This new leaflet, published by Visit Wiltshire, is now available in TICs and as a downloadable map – [www.visitwiltshire.co.uk](http://www.visitwiltshire.co.uk)
- Path at Long Close - Phase one of the enhancement programme has been completed with grants from the PIG Scheme and S106 money. This has enabled a large area of undeveloped land to be brought back into public recreational use and further investigative ground work will take place on this Scheduled Monument over the coming months. Phase two will see further clearing work towards Hall Close.
- Eastern Roundabout - The large roundabout on the eastern side of the town is undergoing a face lift with extensive planting and signage to provide a more attractive welcome for visitors to Cricklade.
- Jenner Hall held a celebration recently following completion of their Raise the Roof Appeal, which saw them achieve their goal of raising sufficient funds to replace their stone roof.
- Twinning Trip - Twenty Six Cricklade residents recently participated in a most enjoyable cultural exchange trip when they visited Suce- sur- Erdre in the Loire Valley in France. The Twinning Association is busy throughout the year, fundraising for the next visit which will see Suce residents visit Cricklade in 2014.
- Cricklade Festival - This annual event continues to excel and this year's theme of Cricklade Goes to Hollywood brought out a fabulous selection of



stalls, side shows and acts, and of course a large and enthusiastic (though slightly damp!) crowd.

Wiltshire Fire and Rescue Service – Mike Franklin & Group Manager Ian Jeary

The written update was noted with the following points made:

- That the public should be aware of the dangers of lighting Chinese Lanterns in rural areas, around thatched building and barns.
- That investigations were ongoing re the recent fire at the Cross Keys public house, a temporary shelter would be erected over the roof of the building. Structural surveys had been carried out on adjoining buildings.

Enterprise Inns, owners of the Cross Keys would be giving a written report to Royal Wootton Bassett Town Council, which could then be forwarded to the Area Board.

The Area Board also thanked the Wiltshire Fire & Rescue Service for their prompt action in dealing with the fire at the Cross Keys public house.

Wiltshire Police

The written update was noted with Sector Inspector Mark Thompson making the following points:

- That the sector had 5.6% fewer crimes in the rolling 12 months than the previous 12 months.
- Lots of good work being carried out by the local Neighbourhood Police Teams in the area.
- The need to be vigilant re open ground floor doors and windows during the hot weather.

NHS Wiltshire

The written updates were noted.

Chambers of Commerce

- The leaflet which was distributed at the last Area Board meeting was now available at the Chamber of Commerce office.

	<p>Community Groups</p> <p>Royal Wootton Bassett Rugby Club</p> <ul style="list-style-type: none"> <li>• That the new facility was expected to be open for use during early September 2013.</li> </ul> <p>The Chairman thanked everybody for their updates.</p>
7	<p><u>Area Board Funding</u></p> <p>The Area Board considered the following applications to the Community Area Grant Scheme 2011/12:</p> <p><b>Decision</b>  <b>Tockenham Village Hall awarded £2,075 towards a new heating system in Tockenham Village Hall.</b></p> <p><b>Reason</b>  <i>The application meets the Community Area Grant criteria 2013/14, and demonstrates partial links to the Northern Community Area Plan 2005 – 2015; Recreation, Culture &amp; Leisure.</i></p> <p><b>Decision</b>  <b>Old Court Community Pre-School awarded £2,660 towards the creation of a Teddy Tots Garden on condition that the balance of funding is in place.</b></p> <p><b>Reason</b>  <i>The application meets the Community Area Grant criteria 2013/14 and demonstrates links to the Northern Community Area Plan 2005 – 2015; Recreation, Culture &amp; Leisure, and Education &amp; Lifelong Learning.</i></p> <p><b>Decision</b>  <b>Longleaze Pre-School awarded £5,000 towards Longleaze Pre-School and Nursery extension and building improvements with the proviso that Pre-School provision would be set up.</b></p> <p><b>Reason</b>  <i>The application meets the Community Area Grant criteria 2013/14 and demonstrates a link to the Northern Community Area Plan 2005 – 2015; Education &amp; Lifelong Learning.</i></p> <p><b>Decision</b>  <b>Cricklade Historical Society awarded £5,000 towards nine new cabinets.</b></p> <p><b>Reason</b>  <i>The application meets the Community Area Grant criteria 2013/14, and demonstrates links to the Northern Community Area Plan 2005 – 2015; The</i></p>

	<p><b><i>Economy, and Recreation, Culture &amp; Leisure.</i></b></p> <p>Councillors considered the following applications for funding from the Area Board's revenue budget:</p> <p><b>Decision</b>  <b>Clyffe Pypard Parish Council awarded £500 towards the development of a Community-Led Plan for Clyffe Pypard.</b></p> <p><b>Decision</b>  <b>To award the sum of £325 for a medieval banner and stand at the Diamond Jubilee celebrations of May 2012.</b></p> <p>Councillors considered the following applications seeking funding from the Area Board's Legacy funding scheme:</p> <p><b>Decision</b>  <b>Wives Community Group awarded £500 towards a summer fete.</b></p> <p><b>Decision</b>  <b>Royal Wootton Bassett Rugby Football Club awarded £1,000 towards the official opening and associated celebrations of the new clubhouse and floodlights.</b></p> <p>The Area Board were notified that the following costs have been incurred under the financial authority delegated to the Community Area Manager:</p> <p><b>The sum of £20 for the hire of Cricklade Town Council's meeting room for a Community Area Transport Group meeting on Thursday 4 July 2013.</b></p>
8	<p><u>Community-Led Planning: The Next Steps</u></p> <p>Geoff Tappern gave a brief overview on how Purton Parish Council had consulted and published its Community-Led Plan.</p> <p>Points made by Geoff Tappern included:</p> <p>Process</p> <ul style="list-style-type: none"> <li>• Study group formed Oct 2011.</li> <li>• Questionnaire distributed by hand to every house in July 2012. <ul style="list-style-type: none"> <li>– Returns 20% for households.</li> <li>– Returns 5% for business.</li> <li>– Returns 45% for Bradon Forest School (young person</li> </ul> </li> </ul>

	<p>questionnaire).</p> <ul style="list-style-type: none"> <li>• Feed back meeting Dec 2012.</li> <li>• Now at draft 6 of Parish Plan document.</li> <li>• “Nearly” finished.</li> </ul> <p>Parish Plan Steering Group</p> <ul style="list-style-type: none"> <li>• Initially about 14 people.</li> <li>• Down to 5 dedicated people.</li> <li>• Good response from Parish Council.</li> <li>• Good response from Unitary Councillor.</li> <li>• Good response from Community First.</li> </ul> <p>Comments</p> <ul style="list-style-type: none"> <li>• Initially little enthusiasm in village with comments like “Why bother - nobody takes any notice of what we say”.</li> <li>• Despair over planning decisions at Wiltshire Council – take no notice of our objections.</li> <li>• Fed up with parking issues, speeding, narrow roads, dog poo.</li> </ul> <p>Where Purton is now</p> <ul style="list-style-type: none"> <li>• Taking more interest in what is going on, especially on planning &amp; parking.</li> <li>• But:- still its planning, planning, planning.</li> <li>• Development information to be the same in Neighbourhood Plan as in Parish Plan.</li> <li>• Taking more interest on how “our” money is being spent.</li> </ul> <p>The Chairman thanked Geoff Tappern for his presentation and invited him back to a future Area Board meeting to give an update.</p>
9	<p><u>Neighbourhood Planning</u></p> <p>Updates were received from the three Neighbourhood Planning Groups; NEW-V, Cricklade and Royal Wootton Bassett.</p> <p>Cricklade – Cllr Mark Clarke</p> <p>Points made included:</p> <p>What’s happened so far?</p>

- The Town Council established a Working Party to prepare the Neighbourhood Plan.
- The Working Party currently consists of 4 councillors, 4 community volunteers, our Town Clerk and a Wiltshire Council liaison officer.
- Cricklade parish was designated a Neighbourhood Plan area on 28<sup>th</sup> February 2013.
- A dedicated website has been set up : [www.crickladenp.org](http://www.crickladenp.org)
- In April a two day public consultation was held in the Town Hall which attracted 450 visitors.

#### The next steps

- The Working Party has now established three focus groups to examine all available evidence, carry out further research as appropriate, and write the draft plan :
  - Housing.
  - Public Realm.
  - Business, Transport and Town Centre.

#### New V

##### Points made included:

- Making good progress, the group were in discussions with Georgina Clampitt-Dix - Head of Service - Place Shaping, Wiltshire Council.
- Not a great response from the consultation so far.
- A poor response from the School consultation, with only three responses received back.

#### Royal Wootton Bassett

##### Points made included:

- Have been holding open surgeries to discuss what it all means.
- School consultation carried out, with a good take up of some 3000 leaflets distributed.
- A good response from a leaflet drop carried out in the High Street.

	<p>The three groups were thanked by the Chairman for their ongoing efforts.</p>
10	<p><u>Area Board Task Group Updates</u></p> <p>The following updates and draft minutes were received from the Task Groups and Working Groups:</p> <p>Community Area Transport Group (CATG)</p> <p>The minutes of the meeting held on 4 July 2013 were noted.</p> <p>The two recommendations listed below were agreed:</p> <p><b>Decision</b></p> <ul style="list-style-type: none"> <li>• <b>That the Area Board allocates the sum of approximately £800 from the CATG budget to provide dropped kerbs and tactile paving at Purton High Street near the village Hall.</b></li> </ul> <p><b>Decision</b></p> <ul style="list-style-type: none"> <li>• <b>That the Area Board allocates the sum of £5,000 from the CATG budget towards a pedestrian crossing at Willis Way in Purton, on the condition that Purton Parish Council agree to match-fund with the sum of £5,000, with the remainder to be bid for through the substantive highways scheme. Should the bid be unsuccessful, the sum of £5,000 would be returned to the CATG budget.</b></li> </ul> <p>Cricklade Shadow Community Operations Board (COB)</p> <p>The update contained in the agenda pack was noted.</p> <p>The recommendation listed below was agreed:</p> <p><b>Decision</b></p> <ul style="list-style-type: none"> <li>• <b>That the Area Board approves John Simmons as the newly appointed Leisure Centre representative on the COB, and that his fellow directors Deepak Lal and Nick Carter are appointed as deputies.</b></li> </ul> <p>Royal Wootton Bassett Shadow Community Operations Board (COB)</p> <ul style="list-style-type: none"> <li>• Nothing to report.</li> </ul>

	<p>Dog Fouling Task Group</p> <ul style="list-style-type: none"> <li>• That Cllr Mollie Groom and Cllr Jacqui Lay had recently attended a “Bag it and Bin it” awareness presentation with local School children.</li> <li>• That a meeting date would be arranged for the Task Group to meet again.</li> </ul> <p>The Chairman thanked everybody for their updates.</p>
11	<p><u>Royal Wootton Bassett and Cricklade: The Way Forward?</u></p> <p>It was agreed that this topic would be carried over to the September Area Board meeting.</p>
12	<p><u>Evaluation and Networking</u></p> <p>The Chairman thanked everyone for attending the meeting. The next meeting of the Wootton Bassett &amp; Cricklade Area Board would be held on 25 September 2013 at St Bartholomew’s School, Royal Wootton Bassett.</p>





<b>Report to</b>	<b>Royal Wootton Bassett &amp; Cricklade Area Board</b>
<b>Date of Meeting</b>	<b>Wednesday 25 September 2013</b>
<b>Title of Report</b>	<b>Area Board Funding</b>

**Purpose of Report**

To ask councillors to consider officer recommendations in respect of the following applications seeking funding from the Area Board's Community Area Grant Scheme 2013/14:

1. Stay & Play 2 – requesting the sum of £1,409 towards start-up costs for an under 5's playgroup in Cricklade.

**Officer recommendation: APPROVE**

2. Royal Wootton Bassett Branch of Wilts & Berks Canal Trust – requesting the sum of £489 for a new seat on the towpath.

**Officer recommendation: APPROVE**

## 1. Background

- 1.1. Area Boards have authority to approve Community Area Grants under powers delegated to them by the Deputy Leader and Cabinet member for Adult Care, Communities and Housing (5 April 2013). Under the Scheme of Delegation, Area Boards must adhere to the [Area Board Grants Guidance 2013/2014](#).
- 1.2. In accordance with the Scheme of Delegation, any decision of an Area Board that is contrary to the funding criteria and/or the officer's recommendation would need to demonstrate that the application in question has a wider community benefit, and give specific reasons for why this should justify an exception to the criteria.
- 1.3. The Localism agenda supports the ethos of volunteering and community involvement and the nurturing of resilient communities. With this in mind Community Area Grants should be encouraged from and awarded to community and voluntary groups.
- 1.4. The Area Board may want to link funding to local priorities, including those identified in their Community Plan, Local Area Joint Strategic Assessment and any other community based consultative work. [Northern Community Area Plan 2005 - 2015](#)  
[Local Area Joint Strategic Assessment](#)
- 1.5. The Royal Wootton Bassett & Cricklade Area Board has been allocated a 2013/14 capital budget of **£59,197** for Community Area Grants and Digital Literacy grants, and a separate revenue budget of **£14,984**.
- 1.6. In addition to the capital-based Community Area Grants and Digital Literacy grants, councillors can submit an Area Board/Councillor-Led initiative from the revenue budget. This enables Area Boards to tackle sticky community issues and/or community identified priorities. The Cabinet has emphasised that it does not wish these to be used to avoid complying with Community Area Grant criteria or for filling gaps where there are council service shortfalls.
- 1.7. In support of the Olympic and Paralympic Legacy, in 2013/14 the Royal Wootton Bassett & Cricklade Area Board invites applications that encourage young people and people with disabilities to become more actively involved in sports, outdoor activities, recreation, arts and volunteering.
- 1.8. Applications of up to and including £500 can be made for a Community Area Grant, which will not require matched funding. Amounts of £501 - £5,000 will be required to find matched funding. The Area Board will rarely award more than £5,000. Grants of up to £500 are available for Digital Literacy projects.

- 1.9. New for 2013/14 is a single on-line application process for Community Area Grants and Digital Literacy grants, introduced to provide an easy step-by-step application process. The application process and funding criteria can be found [here](#).
- 1.10. Area Boards will not consider Community Area Grant applications from town and parish councils for purposes that relate to their statutory duties or powers that should be funded from the local town/parish precept. However this does not preclude bids from town/parish councils, encouraging community projects that provide new opportunities for local people or those functions that are not the sole responsibility of the town/parish council.
- 1.11. Officers are required to provide recommendations in their funding reports (except in the case of Area Board/Councillor-led initiatives), although the decision to support applications is made by Wiltshire councillors on the Area Board.
- 1.12. Funding applications will be considered at every Area Board meeting whilst there is money available.
- 1.13. All recipients of Area Board funding are expected to complete an evaluation form as soon as the project has been completed and provide receipts if requested. Groups are encouraged to upload information and photographs about their project on to their [blogsite](#) Failure to evaluate projects will preclude applicants/organisations being considered for future funding.

<p><b>Background documents used in the preparation of this report</b></p>	<p><a href="#">Area Board Grant Criteria and Guidance 2013/14 as approved by delegated decision</a></p> <p><a href="#">Northern Community Area Plan 2005-2015</a></p> <p><a href="#">Royal Wootton Bassett &amp; Cricklade Joint Strategic Assessment</a></p>
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## 2. Main Considerations

- 2.1. The Royal Wootton Bassett & Cricklade Area Board has been allocated a total budget of **£74,181** for 2013/14, made up of a capital budget and revenue budget (see para 1.5) that may be allocated through Community Area Grants, Digital Literacy grants, Area Board/Councillor-Led projects and other local initiatives.
- 2.2. Councillors will need to ensure that the distribution of funding is in accordance with the Scheme of Delegation outlined in Section 1 of

this report.

- 2.3. Councillors will need to be satisfied that grants awarded in 2013/14 are made to projects that can realistically proceed within a year of the award being made.
- 2.4. There are now 3 funding rounds remaining during 2013/14. Deadlines for receipt of funding applications are as follows:  
  
16 October 2013 to be considered at 27 November 2013 meeting  
11 December 2013 to be considered at 22 January 2014 meeting  
5 February 2014 to be considered at 19 March 2014 meeting.
- 2.5. On 6 July 2011 the Royal Wootton Bassett & Cricklade Area Board took the decision to delegate responsibility to the Community Area Manager, in consultation with the Chairman and Vice Chairman of the Area Board, to approve expenditure of up to £250 between meetings of the Area Board for the purpose of booking public meeting rooms for Area Board purposes. Any expenditure incurred under this delegation will be reported back to the Area Board at the next public meeting.
- 2.6. A budget of **£5,000** was accrued from 2012/13 for the purpose of supporting projects that seek to build a Legacy of the 2012 Olympic and Paralympic Games and the Jubilee celebrations. This funding is being awarded under separate criteria and details are available [here](#).
- 2.7. The Royal Wootton Bassett & Cricklade Area Board has a separate Community Area Transport Group (CATG) budget for 2013/14 of **£23,205**. The CATG will consider appropriate schemes for funding and make appropriate recommendations to the Area Board for approval.
- 2.8. Funding awarded to date during 2013/14 totals **£20,330**. This leaves a balance of **£53,851** in the Area Board's main budget.
- 2.9. Legacy funding to date during 2013/14 totals **£1,500**. This leaves a balance of **£3,500** in the Area Board's Legacy budget.

### **3. Environmental & Community Implications**

- 3.1. Area Board Grants contribute to the continuance and/or improvement of cultural, social and community activity and wellbeing in the community area, the extent and specifics of which will be dependent upon the individual project.

### **4. Financial Implications**

- 4.1. Awards must fall within the Area Boards budget allocated to the Royal Wootton Bassett & Cricklade Area Board.

4.2. If grants are awarded in accordance with officer recommendations, Royal Wootton Bassett & Cricklade Area Board will have a balance of **£51,953** in the main budget and a balance of **£3,500** in the Legacy budget.

## 5. Legal Implications

5.1. There are no specific legal implications related to this report.

## 6. HR Implications

6.1. There are no specific HR implications related to this report.

## 7. Equality and Inclusion Implications

7.1. Community Area Grants will give local community and voluntary groups, town and parish council's equal opportunity to receive funding towards community based projects and schemes, where they meet the funding criteria.

7.2. Implications relating to individual grant applications will be outlined in section 8, "Officer Recommendations" of the funding report.

## 8. Officer Recommendations

Ref	Applicant	Project proposal	Funding requested
8.1.	Stay & Play 2	Start-up costs for an under 5's playgroup in Cricklade	£1,409

8.1.1. Officers recommend that Stay & Play 2 is awarded the sum of £1,409 towards start-up costs for an under 5's playgroup in Cricklade.

8.1.2. The application meets the Community Area Grant criteria 2013/14, and demonstrates strong links to the Northern Community Area Plan 2005 – 2015; particularly 'Education & Lifelong Learning', 'Health & Social Care' and 'Recreation, Leisure & Culture'.

8.1.3. Stay & Play is a group for under 5's and their carers which has been run and funded by Cricklade Preschool for many years. Cricklade Preschool has recently announced its intention to stop offering this service due to lack of financial resources.

8.1.4. Stay & Play 2 is intended to take over the running of this service on a voluntary, not-for-profit basis by a committee made up of local

people who regularly access and value the facilities and the opportunities that the service brings.

- 8.1.5. Stay & Play 2 will be an all-inclusive service for children under 5 years old, parents, carers, grandparents, adoptive families and childminders from Cricklade and the surrounding areas. The new recommended pricing structure has been set lower than previously in order to include and attract low-income families who may have found the higher subs charged by Cricklade Preschool prohibitive.
- 8.1.6. Further initiatives to improve access and inclusivity for families of all backgrounds have been developed, including a volunteering rota which would provide carers with a session free of charge. This initiative will not only assist low-income families to access the facility on a more affordable basis, but it also encourages and rewards local volunteering and will improve people's sense of community ownership and involvement.
- 8.1.7. Local groups such as the preschools, Children's Centre and Cricklade Churches Together have all offered to attend the Stay & Play 2 group in turn to provide activities such as crafts; further enhancing the group's links and its integration into the local community.
- 8.1.8. The committee is currently receiving set-up support from the Wiltshire Early Years Advisor.
- 8.1.9. This application is seeking support for start-up costs, to provide the group with the resources and financial security it needs to operate efficiently in its first year. It is envisaged that the group will be fully self-financing after the first year with costs being covered by the attendee subscriptions and the in-kind contributions of volunteer time.

Ref	Applicant	Project proposal	Funding requested
8.2.	Royal Wootton Bassett Branch of Wilts & Berks Canal Trust	New seat on the towpath	£489

- 8.2.1. Officers recommend that the Royal Wootton Bassett Branch of Wilts & Berks Canal Trust is awarded the sum of £489 for a new seat on the towpath.
- 8.2.2. The application meets the Community Area Grant criteria 2013/14 and demonstrates links to the Northern Community Area Plan 2005 – 2015; Recreation, Leisure & Culture.

- 8.2.3. This project seeks to provide a seat on the Royal Wootton Bassett canal towpath, which is a public footpath of approximately 1.45km in length.
- 8.2.4. There are currently 2 seats at the beginning of the towpath at Templars Firs, but then none until the latter section of the path after approximately 1.1km. The addition of a new seat halfway along the path will provide an opportunity for people to rest and enjoy the surroundings.
- 8.2.5. The existing seats are owned by Royal Wootton Bassett Town Council, which plans to replace these older, wooden seats with new seats of a more robust design.
- 8.2.6. The canal towpath is maintained by a dedicated group of volunteers who give their time every Wednesday to carry out maintenance work including grass cutting and hedge trimming. These volunteers also monitor the use of the towpath and are pleased to see the path being enjoyed by many, including runners and dog walkers.
- 8.2.7. No match-funding is required for this project because the total project costs are less than £500. Free reserves currently held are not being used for this project as they are being held for maintenance, with a contingency for any necessary major repairs.

<b>Appendices</b>	Appendix 1 – grant application details (available online or on request from the report author)
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No unpublished documents have been relied upon in the preparation of this report other than those requested in the funding criteria e.g. estimates.

<b>Report Author</b>	Penny Bell, Community Area Manager Tel: 01249 706613 Mobile: 07810 500368 E-mail: penny.bell@wiltshire.gov.uk
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Grant Applications for Royal Wootton Bassett & Cricklade on 25/09/2013

ID	Grant Type	Project Title	Applicant	Amount Required
182	Community Area Grant	stay & Play 2 start up costs	STAY & PLAY 2	£1409
236	Community Area Grant	Wilts & Berks Canal New Seat on Towpath	Royal Wootton Bassett Branch of Wilts & Berks Canal Trust	£489

ID	Grant Type	Project Title	Applicant	Amount Required
182	Community Area Grant	stay & Play 2 start up costs	STAY & PLAY 2	£1409

**Submitted:** 09/07/2013 21:11:30

**ID:** 182

**Current Status:** Application Appraisal

**To be considered at this meeting:**

25/09/2013 Cricklade

**1. Which type of grant are you applying for?**

Community Area Grant

**2. Amount of funding required?**

£501 - £5000

**3. Are you applying on behalf of a Parish Council?**

No

**4. If yes, please state why this project cannot be funded from the Parish Precept**

**5. Project title?**

stay & Play 2 start up costs

**6. Project summary:**

A community run group for parents, carers and grandparents to bring their under 5's to play. With stimulating activities, space to play and enjoy a snack together the children will benefit. The adults benefit from mutual support and the safe play environment for their children. Other local groups will attend to broaden the scope of the group. The community benefit by non-cricklade residents also attending from outlying areas and then using the Cricklade businesses etc.

**7. Which Area Board are you applying to?**

Royal Wootton Bassett & Cricklade

**Electoral Division**

Cricklade and Latton

**8. What is the Post Code of where the project is taking place?**

SN6 6AE

**9. Please tell us which theme(s) your project supports:**

Children & Young People

Inclusion, diversity and community spirit

If Other (please specify)

**10. Finance:**

**10a. Your Organisation's Finance:**

**Your latest accounts:**

**Total Income:**

£

**Total Expenditure:**

£

**Surplus/Deficit for the year:**

£

**Free reserves currently held:**

**(money not committed to other projects/operating costs)**

£

**Why can't you fund this project from your reserves:**

We are a small community group and do not have annual accounts or it is our first year: yes

**10b. Project Finance:**

Total Project cost		£3709		
Total required from Area Board		£1409		
Expenditure (Itemised expenditure)	£	Income (Itemised income)	Tick if income confirmed	£
equipment	2000	subs @£3pp pw 15peoplex40w		1800
advertising	137	grant from Golden Bottle trust & Bulldog trust joint		500

initiative

snack, tea coffee etc	400	
insurance	60	
venue	1112	
Total	<b>£3709</b>	<b>£2300</b>

**11. Have you or do you intend to apply for a grant from another area board within this financial year?**

No

**12. If so, which Area Boards?**

Royal Wootton Bassett & Cricklade

**13. Please tell us WHO will benefit and HOW they will benefit from your project benefit your local community?**

Stay & Play has been running for many years funded by Cricklade preschool. Preschool charged Â£4.50 per family per week, which was prohibitive for some families. The new group have fixed subs to Â£3 per family & agreed to have a rota to which carers could sign up to volunteer then have that session free of charge. In this way no family will be excluded if they cannot afford the Â£3 to attend. Included in the group are new adopters. For newly adoptive parents, fitting into groups that have been established with birth children is challenging & the risk of isolation is very high. The established mix of age groups of the adults from young mums to grandparents makes this group comfortable for all newcomers to attend. The committee demographic reflects the diversity of the membership which will help to maintain an inclusive feel to the group. The Childrens Centre does not target all grandparent childcarers so our group with 5 regular members who are grandparent childcarers is a vital community resource. There are currently 4 registered Childminders in Cricklade, too few to run their own support group. Stay & play has always welcomed the childcarers & Stay & Play2 will continue to provide a meeting place where childcarers can exchange ideas & receive peer support while the children have the opportunity to meet with other local children who they will go on to preschool with. Cricklade Preschool have left some equipment in the storage area for our use & we are borrowing from one of our members who is a childminder until we can obtain all the equipment needed to provide a varied play offer each week. The pre-schools, Childrens Centre & a the Cricklade Churches Together have all offered to attend our group in turn to provide a craft activity & to establish the links between our toddler group & the community.

**14. How will you monitor this?**

The group has a core committee. this committee will regularly meet to discuss the changing needs of the group. in addition, feedback forms will be available for users to highlight ideas for improvements and to check that users are happy with the offer. Ella Cologhan, Wiltshire Early Years Advisor is assisting us with risk assessments etc

**15. If your project will continue after the Wiltshire Council funding runs out, how will you continue to fund it?**

We are applying for this grant to cover a proportion of the year 1 start-up costs. It is planned that the group will be self funding from subscriptions each week. Once the new group is established the skills of the membership will be utilised in a voluntary capacity to promote the group to maintain an ongoing membership and to fundraise for equipment at local events like the Cricklade Festival. It is expected that by one year enough families will be attending on a regular basis to cover the weekly costs as has been seen in previous years [excluding staffing costs] Stay & Play has been running for many years, run & funded by Cricklade Preschool. They said that they cannot afford the two staff that they feel were needed in order to run the session & they also said that the extra insurance they had to have was prohibitive. Initially they had run the group to feed into their preschool but they had found that the benefits of this did not outway the financial losses and so their committee decided to close the group at the end of the summer term 2013. On the day that they announced the closure there were about 17 families at the group. At that session parents and carers got together and decided to try to maintain the group on a community led not for profit basis. 14 parents put their names forward as interested in supporting the group to continue. 5 had formed a small lead committee within a week & following a meeting on June 12th 2013 Stay & Play2 was formed. The Town Hall management team have been very supportive to our group, recognising our efforts to maintain this community resource. Our group will continue to meet in the Town hall where we have negotiated a low rental of £27.80 per week that we open, along with a large secure storage area for our exclusive use. We will continue to meet on Wednesdays 9:30-11:30am in term time & we will monitor members as to whether there is a viable option to open in the school holidays. The group has been running for many years and so we know that it works. We have some changes in response to members suggestions. For example the lowering of weekly subscriptions which can be achieved by not employing staff & using volunteers instead.

**16. Is there anything else you think we should know about the project?**

17. DECLARATION

**Supporting information - Please confirm that the following documents will be available to inspect upon request:**

**Quotes:**

yes I will make available on request 1 quote for individual project costs over £500 & 2 quotes for project costs over £1000 (Individual project costs are listed in the expenditure section above)

**Constitution:**

yes I will make available on request the organisation's Constitution/Terms of Reference etc.

**Policies and procedures:**

yes I will make available on request the necessary and relevant policies and procedures such as Child Protection, Safeguarding Adults, Public Liability Insurance, Access audit, Health & Safety and Environmental assessments.

**Other supporting information (Tick where appropriate, for some project these will not be applicable):**

**And finally...**

yes The information on this form is correct, that any award received will be spent on the activities specified.

236	Community Area Grant	Wilts & Berks Canal New Seat on Towpath	Royal Wootton Bassett Branch of Wilts & Berks Canal Trust	£489
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**Submitted:** 15/08/2013 19:29:08

**ID:** 236

**Current Status:** Application Appraisal

**To be considered at this meeting:**

25/09/2013 Cricklade

**1. Which type of grant are you applying for?**

Community Area Grant

**2. Amount of funding required?**

£0 - £500

**3. Are you applying on behalf of a Parish Council?**

No

**4. If yes, please state why this project cannot be funded from the Parish Precept**

**5. Project title?**

Wilts & Berks Canal New Seat on Towpath

**6. Project summary:**

To provide a new seat halfway along the watered section of the Wilts and Berks Canal in Royal Wootton Bassett, on the public footpath from Marlborough Road to Bincknoll Lane. This will complement new seats being provided at the end of the section by the Town Council, on land they own.

**7. Which Area Board are you applying to?**

Royal Wootton Bassett & Cricklade

**Electoral Division**

**8. What is the Post Code of where the project is taking place?**

SN4 7EW

**9. Please tell us which theme(s) your project supports:**

Countryside, environment and nature

Health, lifestyle and wellbeing

Inclusion, diversity and community spirit

If Other (please specify)

**10. Finance:**

**10a. Your Organisation's Finance:**

**Your latest accounts:**

03/2013

**Total Income:**

£3102

**Total Expenditure:**

£87

**Surplus/Deficit for the year:**

£3015

**Free reserves currently held:**

**(money not committed to other projects/operating costs)**

£4842

**Why can't you fund this project from your reserves:**

Our funds are mainly obtained from an annual contribution from the Angling Club's Licence payment to Wiltshire Council which we are paid to maintain the canal and paths. We have had a retrospective payment recently which has boosted our reserves. We spend money regularly on grass, hedge and waterweed-cutting, and small repairs to the banks and spillweirs. Costs include fuel, and replacement parts for equipment. We have been able this year to fund some of this from another project which shares the machinery. We have also benefited from shares from a Canal wide lottery which has helped fund a new motor for our weed cutting boat, and a new grass cutter. We need to keep a reserve in case of any major repairs necessary which might require significant expenditure on equipment hire and materials.

We are a small community group and do not have annual accounts or it is our first year:

**10b. Project Finance:**

Total Project cost		£489		
Total required from Area Board		£489		
Expenditure (Itemised expenditure)	£	Income (Itemised income)	Tick if income confirmed	£
Green Stirling bench	409			
Cement, ballast, post mix	80			

Total	<b>£489</b>	<b>£0</b>
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**11. Have you or do you intend to apply for a grant from another area board within this financial year?**

No

**12. If so, which Area Boards?**

Royal Wootton Bassett & Cricklade

**13. Please tell us WHO will benefit and HOW they will benefit from your project benefit your local community?**

This section of towpath is a public footpath, of about 1.45 Km length. It is used by thousands of people in a year, some visiting every day, some regularly through the weeks and some making a one-off visit. Regular visitors come from both RWB and the villages around, such as Broad Town, Lyneham and Purton. Some are running or taking a brisk walk with their dog, but many will like to pause and rest and enjoy the peaceful atmosphere, even taking a book to read. At present there are two seats at the start of the towpath at Templars Firs, but none till near the end of the watered section after about 1.1 Km. These are in the section owned by the Town Council, and the Council plans to replace these elderly wooden seats this year with a more robust design. This project is to add another seat of the same make around halfway along the watered section, on Wiltshire Council owned land. This will make it easier for people who cannot walk too far, or need to rest more often, to enjoy the amenity of the canal. It will be attractive for families. It gives an opportunity to watch the wildlife, swans, ducks, moor-hens, dragonflies, damselflies, birds, maybe even a kingfisher; and to listen to the bird-calls. The towpath, (a public footpath) and a path on the offside of the canal, is maintained by volunteers from the Wilts & Berks Canal Trust who meet every Wednesday, in all but the very worst weather. They cut the grass and keep the hedges trimmed and, at the right time, cut down the vegetation on the towpath edge. Area Board grants have in the past been given for a mower, and surfacing material. The volunteers are pleased to see the many folk enjoying the canal. The volunteers also work on maintenance of the waterway and on development projects. The maintenance is carried out under agreement with Wiltshire Council and the installation of an additional seat will be as part of this care.

**14. How will you monitor this?**

Volunteers will note people's use of the seat. Footfall surveys are being undertaken and in future will sample user views.

**15. If your project will continue after the Wiltshire Council funding runs out, how will you continue to fund it?**

Volunteers will check condition of the seat. This type is very robust.

**16. Is there anything else you think we should know about the project?**

17. DECLARATION

**Supporting information - Please confirm that the following documents will be available to inspect upon request:**

**Quotes:**

yes I will make available on request 1 quote for individual project costs over £500 & 2 quotes for project costs over £1000 (Individual project costs are listed in the expenditure section above)

**Accounts:**

yes I will make available on request the organisation's **latest accounts**

**Constitution:**

yes I will make available on request the organisation's Constitution/Terms of Reference etc.

**Policies and procedures:**

yes I will make available on request the necessary and relevant policies and procedures such as Child Protection, Safeguarding Adults, Public Liability Insurance, Access audit, Health & Safety and Environmental assessments.

**Other supporting information (Tick where appropriate, for some project these will not be applicable):**

**And finally...**

yes The information on this form is correct, that any award received will be spent on the activities specified.



## **Dog Fouling Task Group**

### **Notes on a meeting held on Wednesday 11<sup>th</sup> September 2013, including recommendations to be taken to the Area Board**

The meeting took place at 10am on Wednesday 11<sup>th</sup> September 2013, in Royal Wootton Bassett Library.

**Meeting attendance:** Jacqui Lay (Wiltshire Councillor), Tom Blundell (Member of the public, Lyneham), Elizabeth Wilson (Purton Parish Council), Lynne Barber (Ourway Dog Training), Emily Maiden (Officer, Royal Wootton Bassett Town Council).

**Apologies:** Ray Bourton (Broad Town Parish Council), Rod Case (Cricklade Town Council).

**Notes from the last meeting:** Minutes from the last meeting, held on Tuesday 4<sup>th</sup> December 2012, were circulated, and new Members were updated on the discussions and decisions of the Task Group thus far.

**Recommendations to be put to the Area Board:** After discussion of various points included in the previous Minutes and updates on the correspondence received from Town and Parish Councils since the circulation of the Toolkit, the Task Group decided upon the following list of recommendations to be put to the Area Board:-

#### **Education**

The Task Group recommends that an educational programme be implemented, to be available to all age groups, beginning with young children of Infant School age, spanning all year groups up to and including Secondary School level, with possible involvement of youth groups such as the Guides and Scouts.

*Task Group thinking behind the recommendation...* Although the Task Group understands that schools currently run programmes on health and social issues, it appears that the message regarding the dangers of dog fouling is not getting across.

The group feels that the pro-active educational programme with the children as leaders would be a more effective approach. The format suggested would include secondary school pupils undertaking a research project, and presenting their findings to their peers before visiting local primary schools to engage with younger children and explain the health dangers. There could be possible involvement of youth groups, with leaflets or information sheets made available for parents.

### Roadshows/Inclusion in Wiltshire Council Roadshows

The Task Group recommends that the issue of dog fouling be included as part of a 'roadshow', with the involvement and assistance from partner agencies such as the RSPCA, Vet Surgeries and pet food manufacturers.

*Task Group thinking behind the recommendation...* By including dog fouling as part of the Wiltshire Council roadshows, it draws attention to the seriousness of the issue, and raises awareness of how serious the health risks are. The involvement of partner agencies allows for an exchange of knowledge and resources.

### Public Awareness

The Task Group recommends that an on-going media and PR campaign be implemented highlighting the risks, the fact that wrapped waste can be disposed of in ordinary litter bins, as well as mentioning recent prosecutions.

*Task Group thinking behind the recommendation...* An ongoing campaign would ensure that taking dog waste bags and picking up become second nature. Many residents complain to their local council that there are not enough dog waste bins, as they are unaware that ordinary bins can now be used. Publicity surrounding fines and prosecutions shows dog walkers who choose not to pick up that being caught and fined is a very real possibility. The Task Group suggested that posters encouraging owners to pick up be displayed in pet food outlets, and in the dog food aisle of supermarkets.

### 'Rent a Warden'

The group recommends that a special 'community warden' position be created within Wiltshire Council, so that Town and Parish Councils have the chance to 'rent' this warden as and when required. A similar scheme is in place in Stratton St Margaret.

*Task Group thinking behind the recommendation...* Town and Parish Councils cannot afford to create new positions and employ dedicated staff to deal with the problem of dog fouling. The Task Group was impressed with the scheme implemented in Swindon, where the warden is 'rented' to the Parish. This warden could also deal with other issues such as litter, fly-tipping and maybe traffic problems. The warden could be available within a community area, or could serve a wider area within Wiltshire.

### Community Volunteer Schemes

The Task Group recommends that Wiltshire Council encourage and support community volunteer groups who wish to target areas where dog fouling is a problem.

*Task Group thinking behind the recommendation...* The Group has researched community volunteer schemes such as that in Malmesbury, where volunteers mark areas of dog fouling with a white powder.

### Funding

The Task Group recommends that the Area Board has a funding 'pot' allocated for tackling this aspect of anti-social behavior. Initially, this funding would be available to those councils who wish to install dispensing units for dog waste bags. Each application to be assessed on merit.

*Task Group thinking behind the recommendation...* Dog waste bag dispensers are relatively cheap to purchase and install, and would be a good tool to facilitate dog waste disposal. The installation of units is a positive scheme to tackle the problem, as opposed to the installation of prohibitive signage, and may therefore be more effective. Local councils would need to ensure that the units were kept full, and local vets and pet insurance companies could be approached to sponsor the bags.

### Developers Contribution

The Task Group recommends that developers pay a small amount per new home towards open spaces which are safe from dog fouling, with sufficient numbers of bins, and fences around play areas.

*Task Group thinking behind the recommendation...* The Group discussed ways to protect open spaces. Children's play areas should be dog-free zones ideally. Some parishes have dedicated dog walking fields, which dog owners are encouraged to use. Some of the contributions paid by developers could go towards this type of open space scheme.

### Reinstatement of Dog Licences

The Task Group recommends that the Area Board request Wiltshire Council to lobby the government for the reinstatement of licences.

*Task Group thinking behind the recommendation...* The Dangerous Dogs Act requires that all dogs are microchipped. This idea could fit in with this scheme, and the funds raised by the purchase of licences could be put towards paying for more wardens and other initiatives.

### Mapping

The Task Group recommends that all local councils utilise the mapping tools provided by Wiltshire Council to ensure that bins are strategically placed in problem areas.

*Task Group thinking behind the recommendation...* The purchase and emptying costs of new bins is prohibitive to local councils, so the mapping of bins could be useful in assessing which areas have too many bins, and which areas require more. Bins in overcrowded areas could then be relocated, ensuring that the council incurs no extra waste removal costs. This could be assessed periodically to ensure the right areas are being targeted.

### New Residents Pack

The Task Group recommends that 'New Residents Packs' are issued to inform the public of litter collection dates, Council Tax rates etc, and promoting responsible pet ownership.

### Publicity

The Task Group recommends that a high profile campaign be run to target this problem and raise awareness. Things like a children's colouring competition/design a poster scheme could be included to ensure all age groups are targeted. Fines should always be publicized.

# Agenda Item 10

## Cricklade SCOB - Area Board Update 13<sup>th</sup> September 2013

- The plan for Cricklade is to have a split site Campus on the High Street and also at Stone Lane (existing Leisure Centre / youth centre)
- The SCOB have been progressing designs for the Stones Lane element of the campus but because of the relationship between both parts of the split site, the SCOB decided that it was important that the service offerings at each needed to be understood before designs can be finalised.
- Cricklade Town Council recently met to discuss the high street options for the campus and resolved

" The Town Council recognises and supports the work of the SCOB and recognises the significant opportunity represented by the development of the Campus programme in Cricklade, welcoming the significant investment proposed for the town, which will be funded by Wiltshire Council. The Town Council, through its membership of the SCOB, has been an active supporter of this process and remains such. The Town Council however has two specific requests of Wiltshire Council which it believes will then allow it to make a final decision regarding its own long term accommodation requirements.

- The first request is that Wiltshire Council and the SCOB undertake further work with Wiltshire Council's architect to develop a detailed proposal for the Police Station site and for Ockwells for consideration by the Town Council; this work should include the provision of 3D style graphics of the sites, suitable for use in public consultation should the Town Council wish to pursue the option of a move.
- The second request is that Wiltshire Council undertake the required consultation and discussions to ascertain whether it is possible for Wiltshire Council to consider the asset transfer of the entire Ockwell's site to the Town Council and respond to the Town Council as soon as possible".
- The SCOB are grateful and thank the Town Council for their continued support for the project.
- The SCOB have since met to review the police station option and to start to prepare a detailed proposal for the Police Station site and of Ockwells, for consideration by the Town Council
- At our next meeting the SCOB plan to continue to review and refine the proposal for the Police Station site and to engage with stakeholders such as youth services and the neighbourhood policing team to discuss parts of the brief for the Stones Lane site.
- We hope to be able to provide more information for the Town Council at their October meeting.

Ruth Szybiak  
13th September 2013



## Crime and Community Safety Briefing Paper Wootton Bassett & Cricklade Community Area Board – Sept 2013



### 1. Neighbourhood Policing

**Sector Commander:** Insp Mark Thompson

**NPT Sgt:** Martin Alvis

#### Wootton Bassett Town Centre Team

Beat Manager – PC Nick Spargo

PCSO – Jim Wale

PSCO – Andrea Hector

#### Wootton Bassett Lyneham & Rural villages Team

Beat Manager – PC Steve Porter

PCSO – Andy Singfield

#### Cricklade & Purton Team

Beat Manager – PC Lee Kuklinski

PCSO Nicola Allan

PCSO Richard O'Halloran

### 2. NPTs - Current Priorities & Consultation Opportunities:

Up-to-date details about Neighbourhood Policing Teams including team membership, current priorities and forthcoming community consultation events can be found on our Wiltshire Police Website.

□ Visit the new and improved website at: [www.wiltshire.police.uk](http://www.wiltshire.police.uk)

### 3. Performance and Other Local Issues

EO Royal Wootton Bassett NPT	Crime				Detections*	
	12 Months to August 2012	12 Months to August 2013	Volume Change	% Change	12 Months to August 2012	12 Months to August 2013
Victim Based Crime	843	853	+10	● +1.2%	21%	26%
Domestic Burglary	45	38	-7	● -15.6%	16%	24%
Non Domestic Burglary	97	112	+15	● +15.5%	2%	3%
Vehicle Crime	60	77	+17	● +28.3%	8%	5%
Criminal Damage & Arson	187	169	-18	● -9.6%	16%	12%
Violence Against The Person	157	114	-43	● -27.4%	50%	57%
ASB Incidents (YTD)	310	307	-3	● -1.0%		

The latest figures for crime can be seen in the above chart and are fairly self explanatory. A couple of things I would like to mention are firstly the good news

concerning dwelling burglary with a drop of -15.6%, 7 fewer crimes. Hopefully this should drop further when the Aug figures fall off from last year, where we saw a series in Royal Wootton Bassett occur.

I reported on the shed breaks last time and pleased to say following some continued proactive work the trend for the shed breaks over the past rolling 5 weeks is showing a gradual decrease.

Finally it is worth noting the increase in vehicle crime, mainly concentrating on thefts from motor vehicles. I think this would be a timely reminder to warn people of the consequences of leaving tools, hand bags and other valuables in your vehicles whilst unattended.

Insp Mark Thompson





## Public opinion survey – Royal Wootton Bassett – Royal Wootton Bassett and Cricklade Section

The Office of the Police and Crime Commissioner (OPCC) commissioned M.E.L. Research to consult local residents. During 2012/13 4408 Wiltshire residents completed the survey. A minimum of 384 people took part in each of the eleven policing sectors<sup>i</sup> ensuring that the results for each sector were significant<sup>ii</sup>

The aims of this survey are:

- To measure public perception of Wiltshire Police and how communities are policed
- To consult the public and enable the OPCC and Wiltshire Police to prepare policing plans
- To enhance the OPCC and Wiltshire Police's understanding of how policing influences people's sense of security and wellbeing

The report below sets out the results for the Royal Wootton Bassett and Cricklade section. A summary for the whole Force area will be available shortly on the Commissioner's website. If you have any queries please contact the OPCC on the details below.

### Public perceptions linked to the Police and Crime Commissioner Priorities

	RWB and Cricklade Section*	Royal Wootton Bassett Sector	Wiltshire Police Force Area
Feel safe when outside in their local area after dark	68.4%	71.7%	63.9%
Feel safe when outside in their local area during the day	97.7%	97.1%	93.4%
Satisfaction with the level of police visibility in their neighbourhood	61.6%	63.9%	59.1%
<b>Number Surveyed</b>	312	385	4408
<b>Population</b>	28790	47660	684028

#### Key:

	significantly better than Wiltshire average*
	in line with Wiltshire average*
	significantly worse than Wiltshire average*

\* Wiltshire average is the Wiltshire Police Force Area

Office of the Police and Crime Commissioner for Wiltshire and Swindon

London Road, Devizes, Wiltshire, SN10 2RD

Telephone: 01380 734 022

Facsimile: 01380 734 025

Email: [pcc@wiltshire.pcc.pnn.gov.uk](mailto:pcc@wiltshire.pcc.pnn.gov.uk)

Web Site: [www.wiltshire-pcc.gov.uk](http://www.wiltshire-pcc.gov.uk)

**What types of crime and anti social behaviour (ASB) cause a problem in your area?**

Issues in the local area	There are no crime and ASB issues in my local area	Teenagers hanging around	Graffiti & vandalism to public property	Graffiti & vandalism to private property	Domestic burglary
RWB & Cricklade Section	60.3%	14.1%	7.7%	7%	6%
Royal Wootton Bassett Sector	61.0%	12.5%	7.0%	6%	8%
Wiltshire Police Force Area	53.9%	16.5%	7.5%	8%	8%

**What are the concerns in your area?**

Concerns in local area	RWB & Cricklade Section	Royal Wootton Bassett Sector	Wiltshire Police Force Area
Lack of facilities for young people	54%	57%	56%
Unemployment	34%	32%	37%
Anti-social behaviour	27%	26%	34%
Drug misuse	25%	23%	30%
Standard of public transport	23%	25%	20%
Crime	19%	20%	29%
Lack of local amenities	18%	21%	25%
Standard of health services	17%	16%	16%
Poverty	12%	11%	14%

**What should the priorities be in your area?**

Priorities	RWB & Cricklade Section	Royal Wootton Bassett Sector	Wiltshire Police Force Area
More police out and about	29%	28%	29%
None - not a problem in my area	23%	25%	24%
None - police do as much as they can	17%	16%	16%
Tackling speeding	5%	8%	5%

**Perceptions of Crime and ASB**

Perceptions of Crime and ASB being a problem in the Royal Wootton Bassett Sector are the lowest in the Wiltshire Police area.

- The average perceived level of crime on a scale of 1 – 10 (with 1 being 'none' and 10 being 'a lot') is 3.39 for Wiltshire Police as a whole. For the Royal Wootton Bassett Sector the average score is improved at 2.96, the average perceived level of crime for those in the Royal Wootton Bassett and Cricklade Section is also below the Wiltshire Police Force Area average at 3.03
- The average perceived level of ASB on a scale of 1 – 10 (with 1 being 'none' and 10 being 'a lot') is 3.34 for Wiltshire Police as a whole. For the Royal Wootton Bassett Sector the average score is improved at 2.84, the average perceived level of ASB for residents of the Royal Wootton Bassett and Cricklade section is 2.98

The perceived levels of crime and ASB are an accurate reflection of the actual crime and ASB levels which are also the lowest in Wiltshire per 1000 population.

- There were 27 crimes per 1000 population in the Royal Wootton Bassett sector in 2012/13, this compares to a Wiltshire average of 46 crimes per 1000 population.
- There were 19 reported ASB incidents per 1000 population in the Royal Wootton Bassett sector in 2012/13, in comparison to a Wiltshire average of 37 incidents.

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<sup>i</sup> Wiltshire Police is divided geographically into 11 local policing sectors. These sectors are then further divided into sections - these usually consist of a large town and the neighbouring villages or community areas.

<sup>ii</sup> Statistical significance; If the survey was completed using an alternative set of respondents there is a 95% chance that the result would fall within  $\pm 1.5\%$  of the current result at force level. At sector level there is a 95% chance that the result would fall within  $\pm 5\%$  of the current result.

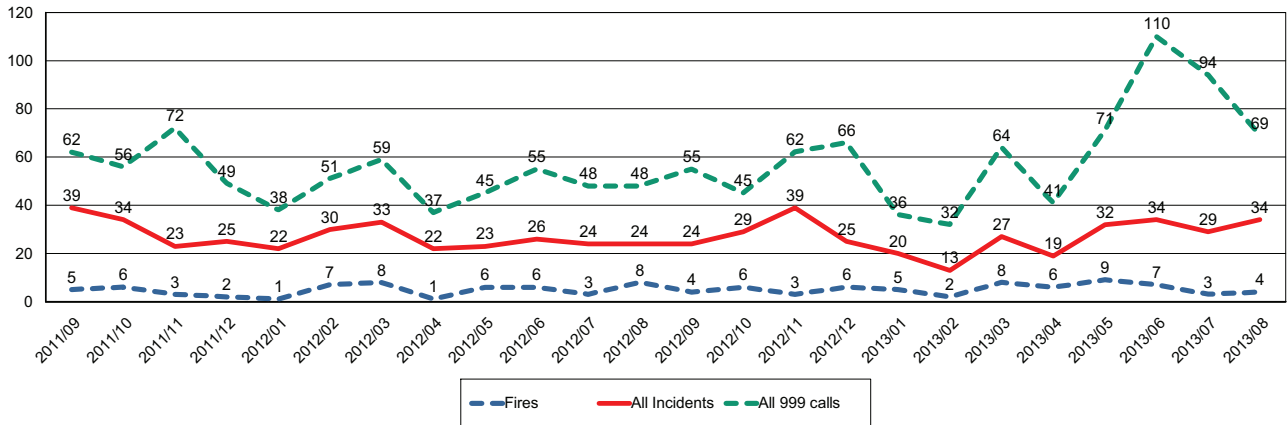




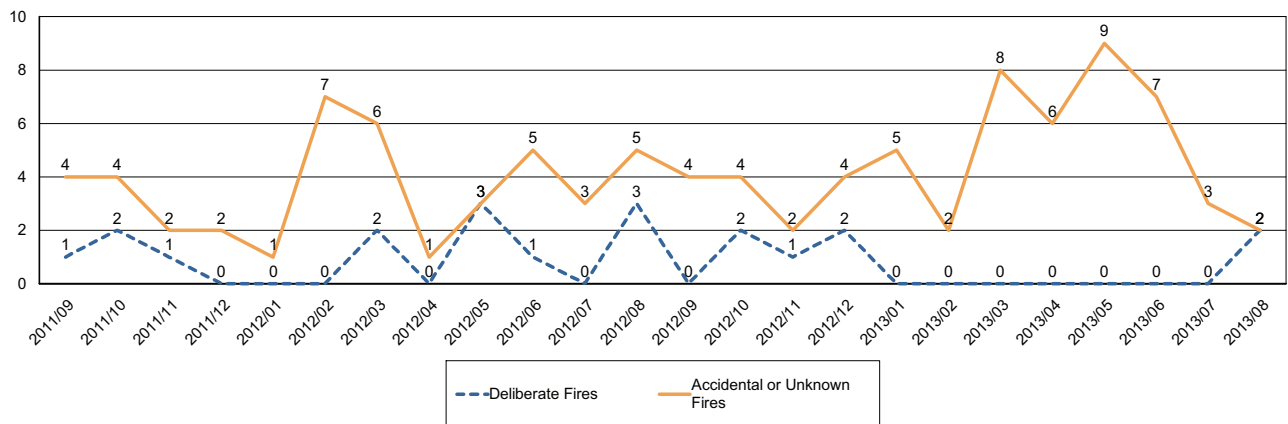
## Report for Wootton Bassett & Cricklade Area Board

The following is an update of Fire and Rescue Service activity up to and including August. It has been prepared using the latest information and is subject to change.

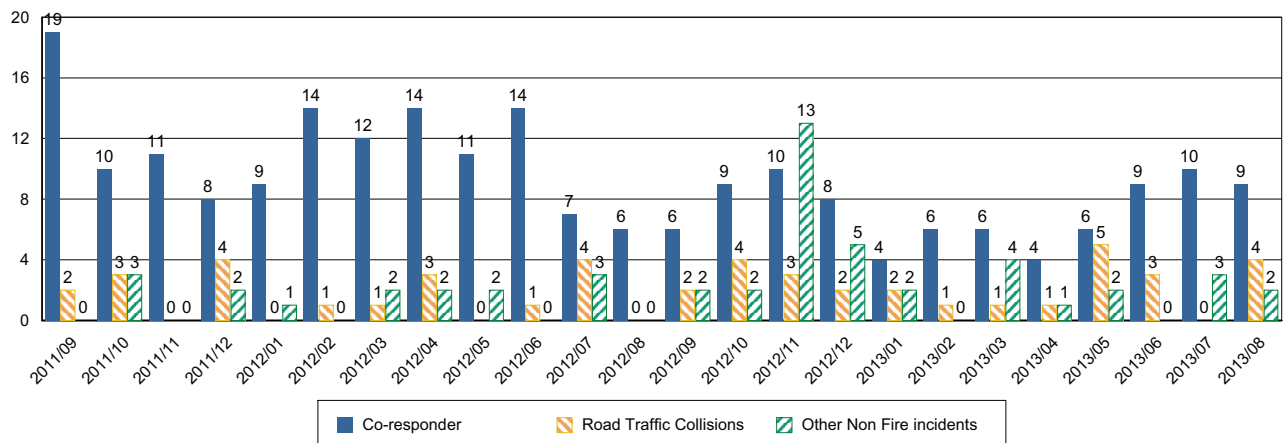
### Incidents and Calls



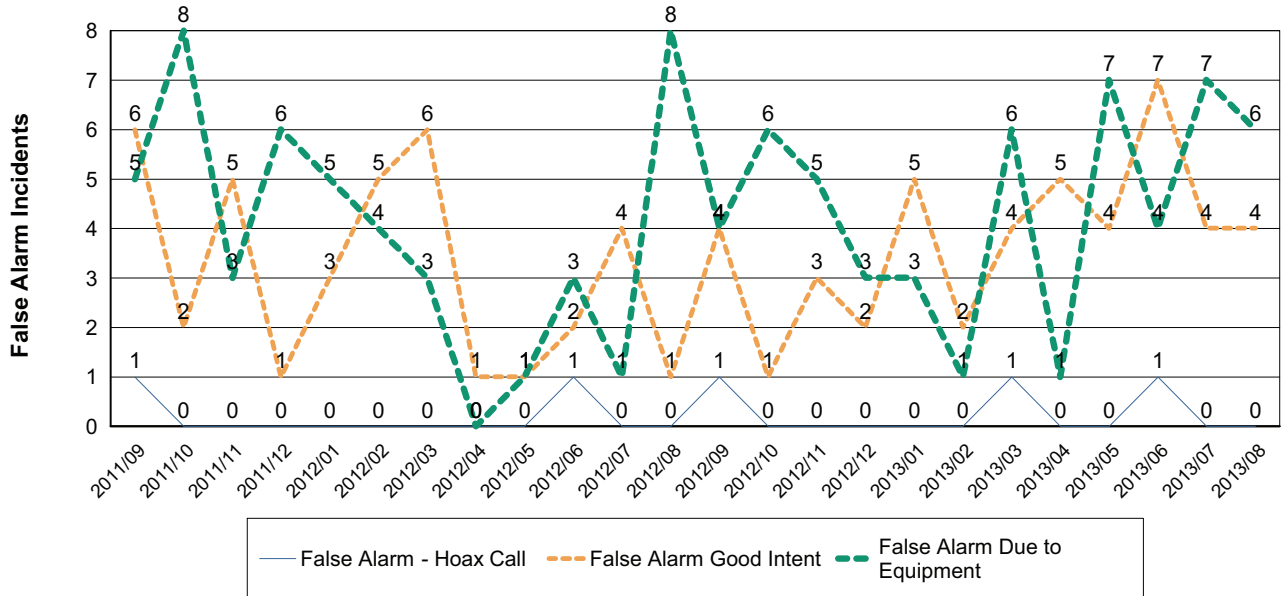
### Fires by Cause



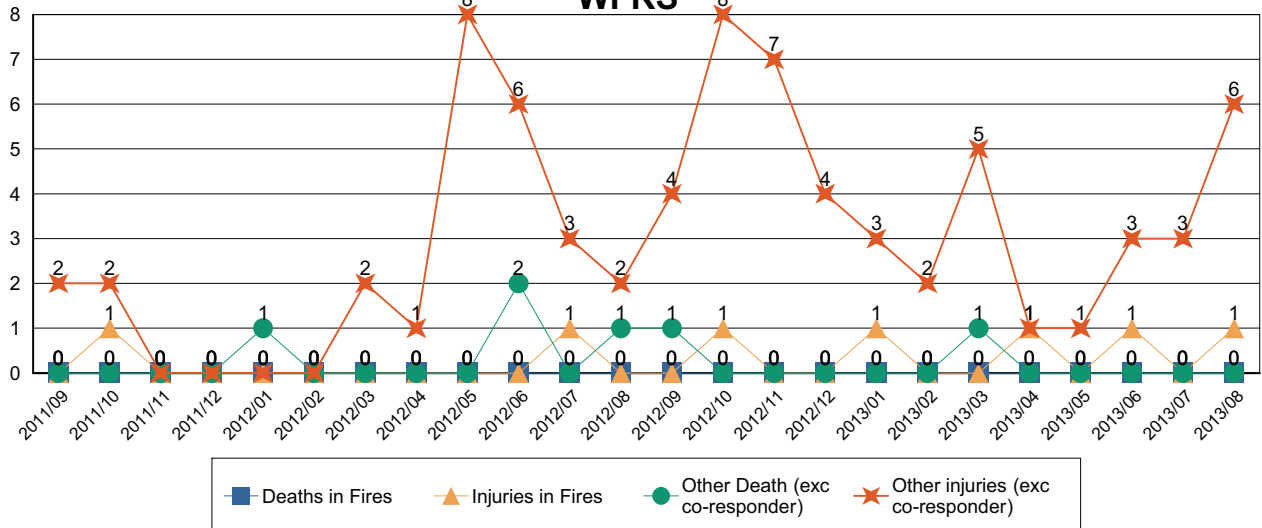
### Non-Fire incidents attended by WFRS



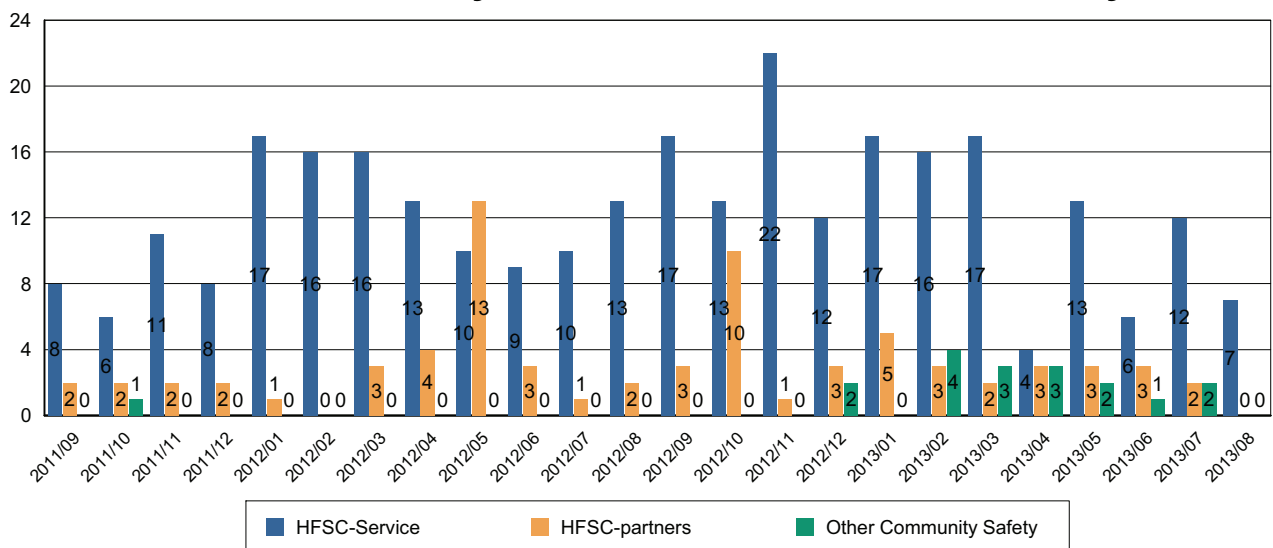
### Number of False Alarm Incidents



### Death & Injuries in incidents attended by WFRS



### Home Fire Safety Checks and other domestic safety



Comments and Interventions overleaf



## **MILITARY CIVILIAN INTEGRATION PARTNERSHIP UPDATE** **(INCORPORATING WILTSHIRE'S COMMUNITY COVENANT PARTNERSHIP)**

### **Issue**

The significant military presence in Wiltshire is changing again. The Government announcement on Transforming the British Army (known as Army 2020), the Regular Army Basing Plan and new Defence College of Technical Training at Lyneham combined with other military related developments will have far reaching implications for local communities for the foreseeable future.

[Wiltshire Council](#) working with [43 \(Wessex\) Brigade](#) and partners need to assess what this means in terms of infrastructure, impact on the economy and delivery of services. Therefore, the Military Civilian Integration (MCI) Partnership will continue to shape and positively influence MCI-related changes for the benefit of the civilian and military communities.

The work of the MCI Partnership is based upon what is known as the Army's Firm Base<sup>1</sup> policy and the Wiltshire Community Plan<sup>2</sup>.

### **Aim**

The aim of the MCI Partnership is to optimise the *economic* and *social* benefits of the military presence in the area. In turn, such integration will benefit Armed Forces personnel, their families, veterans, and local communities.

### **Objectives**

The MCI Partnership has 7 main objectives:

- To identify and respond to the changing military 'footprint' in Wiltshire
- To maximise the economic contribution of the military to the county
- To enable the realignment of service provision by the Council and its partners to meet the changing needs of the military, their families and veterans
- To capitalise on opportunities for regeneration and building sustainable communities in line with the Army Basing Plan
- To ensure the county continues to remain an attractive location for our Armed Forces and long-term investment by the MoD
- To encourage local communities to support the Armed Forces through the Wiltshire Community Covenant
- To assist Service leavers, and redundees in particular, in career transition and into employment in the area, helping soldiers back into society

### **Partnership Work Streams and Outputs**

**1. Salisbury Plain Super Garrison/Army Rebasing:** The Salisbury Plain Super Garrison is the 'core' work stream in the partnership. The significance of [Army 2020](#) and the [Army Basing Plan](#), involving troops returning from Germany and around £800m investment by MoD over the next 5 years or so, is being assessed. It is anticipated that other Government departments will also be investing in infrastructure in the Salisbury Plain area.

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<sup>1</sup> The 'Firm Base' describes a secure environment, at home and overseas, that sustains the Army, enables training for, and deployment on, operations and ensures the consent and support of the public and host nations. Most of the activities required to support soldiers are linked – welfare and accommodation being good examples. The delivery of these services, therefore, requires working closely with the community (Source: MoD).

<sup>2</sup> People, places and promises, The Wiltshire Community Plan 2011-2026.

**2. Defence College of Technical Training:** The new [Defence College of Technical Training](#) at Lyneham will open in late 2015, subject to planning permission, with around 2,000 students and staff. The construction phase is worth up to £230m and the winning contractor will be announced in December 2013. The 'end state' will see around 5,500 students and staff on site by 2019.

**3. Armed Forces Covenant/Military Civilian Community Integration:** [Wiltshire's Armed Forces Community Covenant](#) was launched in August 2011. The aim of the Community Covenant, including the grant scheme, is to encourage local communities to support the Service community and nurture understanding and awareness amongst the public of issues affecting the Armed Forces Community. Wiltshire also adopted its [Armed Forces Veterans Charter and Action Plan](#) and is taking forward a number of community integration initiatives.

**4. Employment & Enterprise:** The main purpose of this work is to support the employment and enterprise aspirations of Service leavers and military spouses; to offer support and guidance to those thinking of starting a business, business start-ups, and existing small businesses; to link this work stream into the [Wiltshire Business Support Service](#) and [The Enterprise Network](#); and to work in collaboration with MoD's [Careers Transition Partnership](#) for those seeking to be employed. Four new enterprise centres are due to open this year.

**5. City Deal 2:** [City Deal](#) is a Swindon and Wiltshire Local Enterprise Partnership (SWLEP) initiative – currently being negotiated with government departments – to unlock the economic potential of the military presence and use the skills of Service leavers to support business growth. SWLEP and the MCI are working in collaboration to achieve these outcomes.

**6. Porton Science Park:** The purpose of this work is to develop the infrastructure for the Porton Science Park including a new incubation centre by 2015. [Tetricus](#), [Defence Science and Technology Laboratory](#) (Dstl) and [Public Health England - Porton](#) (formerly the Health Protection Agency) are involved in the new science park development which was awarded £10m through the [Regional Growth Fund](#).

**7. University Technical College:** The [University Technical College](#) (UTC) partnership will establish a new college, specialising in Science and Engineering for around 600 14-18 year olds, in Salisbury. The distinctive characteristic of UTCs is their close links with employers, including 43 (Wessex) Brigade, and universities. The college will open with an initial cohort of 14-16 year olds in September 2015 and is estimated to be worth £40m over the next decade.

**8. Troops to Teachers:** The [Troops to Teachers](#) initiative – currently under development – is a Government backed scheme to recruit ex-Armed Forces personnel as teachers.

**9. Research:** The evidence base for the partnership comes from:

- [Military Presence and Economic Significance in the South West Region](#) This report examined the military presence in the South West (March 2009)
- [Envisioning the Future](#) This report provided a comprehensive assessment of the military presence in Wiltshire (July 2009)
- [Military population in Wiltshire and the South West region](#) (October 2012)

Our latest research is focusing on mapping of the veterans' community (due for publication by the end of 2013).

### **Partnership Organisation**

The MCI Partnership Board provides strategic direction and guidance to the partnership and MCI Delivery Group in particular.

The Board comprises: The Leader Wiltshire Council, Commander 43 (Wessex) Brigade, Cabinet Member for Economy, Skills and Transport, Corporate Director, Service Director Economy & Regeneration, Swindon & Wiltshire Local Enterprise Partnership representative, Community First/Plain Action, Defence Infrastructure Organisation, Defence Technical Training, Homes & Communities Agency, and work stream leads as necessary. The Board and Delivery Group meet about every 8-10 weeks.

For further information, please contact: Ian Cambrook, MCI Manager, on 07866 360334/email: [ian.cambrook@googlemail.com](mailto:ian.cambrook@googlemail.com) or go to the [MCI pages](#) on the Wiltshire Council website.



## **Update for Royal Wootton Bassett & Cricklade Area Board**

<b>Update from</b>	<b>Royal Wootton Bassett</b>
<b>Date of Area Board Meeting</b>	Thursday 25 <sup>th</sup> September 2013
<b>Headlines</b>	

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- The new Royal Wootton Bassett Rugby Club officially opened its Clubhouse and grounds in September with an extremely well attended weekend of community celebration, with a focus on the youth of the town.

The weekend raised funds for BLESMA (Limbleless Veterans) and Wooden Spoon, a children's charity partnered with the rugby community. The Rugby Club aims to attract new players and supporters.

The Rugby Club's newly built grounds bring excellent sport and venue facilities to the town and will be the venue for the Mayor's Charity Run & Fun Run in April 2014. The Rugby Club offers a calendar of events for members and non-members.

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- A Town Crier Exhibition is open at Royal Wootton Bassett Library. Officially opened by Town Crier Owen Collier and Mayor, Councillor Linda Frost on 23<sup>rd</sup> September 2013, the exhibition will be open until 14<sup>th</sup> October 2013.

Fully costumed mannequins, a set of replica stocks and thumbscrews will help to tell the little known and often surprising history of the Town Crier. Visitors even have the opportunity to see the sword up close, under supervision from Owen. Please see our flyer. Further information and a timetable of talks by Owen is available on our website at [www.royalwoottonbassett.gov.uk](http://www.royalwoottonbassett.gov.uk)

The Exhibition also includes a *Write A Town Cry* Competition open to children. There are two age categories – 7 years and under, and 8 – 11 years.

- Town Crier Owen Collier hosted a Wiltshire Town Crier Competition on 21<sup>st</sup> – 22<sup>nd</sup> September.

### **Projects**

- Councillor Steve Bucknell and Royal Wootton Bassett's Neighbourhood Planning Group devised and distributed special beer mats to inform residents of a survey and encourage participation.

The beer mats carry a QR (Quick Response) code, which can be scanned for instant access to the survey online.

For further information regarding RWB Neighbourhood Planning survey, contact [Mark@CommonPlaces.co.uk](mailto:Mark@CommonPlaces.co.uk) . Further information is also available via the Wiltshire Council website at [www.wiltshirecouncil.gov.uk](http://www.wiltshirecouncil.gov.uk) or the Royal Wootton Bassett Town Council website at [www.royalwoottonbassett.gov.uk](http://www.royalwoottonbassett.gov.uk)

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- Dog Fouling – please see a report from Emily Maiden.
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### **Future Events/Dates for the diary**

- Royal Wootton Bassett Christmas Lights and Shopping Event will be held on Friday 6<sup>th</sup> December 2013. Street and stage entertainment, free workshops, stalls and carol service. Our popular annual Christmas Card Competition will also be run.
  - Royal Wootton Bassett Town Council will be contributing to a Remembrance display in November, alongside The Royal British Legion. Images from the Appreciation Parade will be on display in commemoration of all those who have served in our Armed Forces, past and present.
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## **Update for Royal Wootton Bassett & Cricklade Area Board**

<b>Update from</b>	<b>Cricklade Town Council</b>	
<b>Date of Area Board Meeting</b>	2013	25 <sup>th</sup> September
<b>Cricklade Headlines</b>		

### **New Councillor**

We are pleased to welcome Cllr Sue Holbrook to the council following a recent casual vacancy.

### **Cricklade Campus**

The Town Council was asked to make a decision about whether it wishes to continue as a partner within the Cricklade Campus or remain at its current location with no involvement in the scheme. A well supported town council meeting in August considered the question but councillors agreed that there was insufficient information on which to make a decision. The Town Council has asked Wiltshire Council to provide it with more information, along with architectural designs for the proposed location in the police station in the High Street, before a decision can be made.

### **Neighbourhood Plan**

Neighbourhood Planning continues to be a priority for the council and 3 focus groups have been meeting on a regular basis to view evidence, collect opinion and pull ideas together. The Council has recently applied for a grant through "Locality" to support the preparation of various assessments and surveys that need to be undertaken.

### **Cricklade In Bloom Competition**

The Town Council judged a variety of planting categories in the annual In Bloom Competition and the winners were announced by the Community and Leisure Committee on 4<sup>th</sup> September. Younger gardeners who were inspired to decorate a Butterflies and Bees container were also rewarded for their efforts.

### **Cricklade Bloomers**

Sadly, after more than 5 years as our neighbours in a rented neighbouring back garden, the Cricklade Bloomers have had to vacate the site and relocate to allow for possible redevelopment. The group were behind the huge success that the town achieved as Champion of Champions 2011 in the RHS Britain in Bloom Competition. Bloomers have yet to find a new home and their equipment is kindly being stored in the premises of willing volunteers and land owners. They are looking for a new permanent premise so if anyone is able to offer land that includes a water supply and space for working and growing, get in touch with the Town Council.

### **Cricklade Town Football Club**

Unfortunately, the local football league started the season without a team from Cricklade due to a lack of players. However, the town council called a meeting to hear from other enthusiastic football club members in the town and has been able to re-establish a football pitch committee made up of members of the Sunday league and youth teams. Anyone wishing to use the football pitch in Cricklade needs to contact the Town Council in the first instance.

### **Grants to local organisations**

The Town Council recently gave financial support to two worthy causes who had applied for a grant; £500 was given to Play and Stay 2 (a recently formed under 5s play group giving support to parents and carers) and £500 to the Cricklade Community Lights event. Any Cricklade club or organisation which is in need of financial assistance can make an application for a grant. Further details on the website and a closing date of 30<sup>th</sup> December 2013.

# **Update for Royal Wootton Bassett & Cricklade Area Board**

## **Projects**

### **Benchmarking with Action for Market Towns**

The Tourism Working Party will be arranging for Business and Town Centre Users Surveys to be completed to complete the second year of the Benchmarking Report. Evidence will be used to enhance tourism and make suggestions for improving the local economy.

### **Walkers are Welcome**

Cricklade is a walking destination for those within the county and those from further afield. The Town Council is providing support to collect signatures in support of the community's endeavour to become a town with "Walkers are Welcome" status. Please help by registering your support.

### **Long Close**

Over the summer a geophysical study took place with the help of volunteers in the public recreational area known as Long Close. The purpose of the survey was to detect whether any of the original Saxon walls could be detected and also to establish any human remains from this period or even earlier. Reports will be published after all the evidence has been collated.

### **Dance Common**

Community spirited volunteers are getting together on Sunday 22<sup>nd</sup> September for a litter pick along the length of Dance Common, an area of common land that is a wildlife corridor.

## **RECENT EVENTS**

### **Cricklade Show**

The show and horse jumping competition attracted several thousand spectators and participants on Bank Holiday Monday and the sun shone on a very successful day.

## **Future Events/Dates for the diary**

The Cricklade Cinema is back with a monthly showing in the Town Hall. [www.cricklodecinema.org.uk](http://www.cricklodecinema.org.uk)

Cricklade Sportive (40 and 80 mile cycle circuit) on Sunday 29<sup>th</sup> September. [www.britishcycling.org.uk](http://www.britishcycling.org.uk)

Cricklade Fun Run and Half Marathon on Sunday 6<sup>th</sup> October. [www.cricklodefunrun.co.uk](http://www.cricklodefunrun.co.uk)

Ginetts Circus between 10<sup>th</sup> to 13<sup>th</sup> October at Fairview Fields [www.circusginett.com](http://www.circusginett.com)

Cricklade Remembrance Sunday Parade on Sunday 10<sup>th</sup> November

Cricklade Autumn Art Exhibition on the weekend of 16<sup>th</sup> and 17<sup>th</sup> November

Christmas Light Turn On Saturday 7<sup>th</sup> December at 5.30pm in the High Street, Cricklade

A full list of events in Cricklade can be found at our Events Diary at [www.cricklade-tc.gov.uk](http://www.cricklade-tc.gov.uk)

**Signed:** Charlotte Rogers-Jones, Town Clerk

Date: 13<sup>th</sup> September 2013

## Purton Parish Council Update

The Parish Plan is now completed and has been approved by the Parish Council, it will now be presented to the parish after which it will be forwarded to Wiltshire Council.

The Neighbourhood Plan for the area is now progressing well.

The Parish Council which the Trustee for Purton Village Hall/Institute Charity have just refurbished the Gents toilets in the Village Hall, this has been well received as it was long overdue. We now have a very stylish village hall for hire.

Some of the windows on our Grade II listed Institute building have just been repaired, this proved to be a lengthy process as the listed building officer would not allow us to renew the windows in their entirety as we wished, only to repair them. Inevitably the repair proved to be a bigger job than expected resulting in the work taking longer and the scaffolding having to stay in situ for an extra two weeks. The cost for the repair proved to be much the same as it would have if we had renewed them as we wanted to in the first place hence we feel this was a poor decision on the part of the planning officer concerned.

We have some exciting projects lined up for our play areas and hope to progress this work in the coming months.

Shirley Bevington  
Clerk to the Council

